

**Mayfair Park Homeowners Association
Variance Request Form**

Return to:

Woodbridge Group
271 Marsh Road, Suite 3
P.O. Box 237
Pittsford, New York 14534
(Tel) 385-3331 (Fax) 385-4693

E-Mail: Service@woodbridgegrouppro.com

Requested by:

Name: _____

Address: _____

Telephone: _____

Email: _____

To: Architectural Standards Committee:

I request permission to make the following changes to the exterior of my townhome, lot or to the common area of the community at _____. I have attached a drawing of proposed changes, and a copy of my lot map received at closing. I have listed materials to be used as well as who will do the work (please be explicit and use extra sheets if necessary).

Reason for request:

Length of guarantee (if applicable): _____

Indicate future maintenance required of the Association:

I will be responsible to restore to its original condition all damage caused by the proposed change(s).

Date: _____

Signature: _____

Architectural Standards Committee

_____ Approved

_____ Pending further Architectural Standards review

_____ Approved with conditions

_____ Disapproved

Date: _____

Signature: _____

Date on which acted-on variance request must be mailed to petitioner: _____

Comments on final inspection: _____

These changes will become the responsibility of the homeowner if they are not the in-kind maintenance, repair or replacement of originally installed building or grounds materials. All work must be completed within one year of the original approval date. If not, the approval is automatically revoked and the request must be resubmitted.