

# *Point Pleasant Estates - Condominium*

Woodbridge Group, 271 Marsh Road, Suite 3, Pittsford, NY 14534

## VARIANCE REQUEST

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**Return or Fax to:**

**Requested By:**

**Woodbridge Group**

**P.O. Box 237**

**Pittsford, NY 14534**

E-Mail: service@woodbridgegroup.com

FAX: 385-4693

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

**To: The Board of Managers:**

I request permission to make the following changes to the exterior of my Condominium, and/or to the common area of the community. I have attached a sketch of proposed changes where applicable, listed materials to be used, etc. (Please be specific. Extra sheets may be attached.)

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Reason for request: \_\_\_\_\_

Length of Guarantee (if applicable): \_\_\_\_\_

Indicate future maintenance required by the Association: \_\_\_\_\_

Name of contractor (company) who will do the work: \_\_\_\_\_

**Contractor's Certificate of Insurance is attached or on file with Condo**  Yes  No

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### **For Board of Directors Use**

\_\_\_\_\_ Approved \_\_\_\_\_ \*Approved With Conditions (see attached) \_\_\_\_\_ Disapproved

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Latest completion date after which any approval is automatically revoked and a new variance request is necessary: \_\_\_\_\_

Comments on final inspection by Board of Directors and/or Property Manager:

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**This architectural change will \_\_\_\_\_ will not \_\_\_\_\_ become the responsibility of the unit owner as it concerns maintenance and/or replacement.**

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