



C/o Woodbridge Group
PO Box 237, Pittsford 14534
Phone 585-385-3331, Fax 585-385-4693

YACHT CLUB COVE HOMEOWNERS ASSOCIATION, INC. CLUBHOUSE OPERATION RULES

PLEASE READ THE FOLLOWING CAREFULLY before signing and submitting your reservation request so that you will be fully aware of your responsibilities in connection with the exclusive use of the Clubhouse and its facilities. Requests are to be submitted to the Association Management at PO Box 237, (271 Marsh Road, Suite 3) - Pittsford, NY 14534 or call 585-385-3331.

1. No more than one reservation will be honored during any given 24-hour period. The Yacht Club is available for use exclusively by Yacht Club Cove resident homeowners for the purpose of entertaining their guests.
2. The pool and restroom areas will always be kept open for use to all Yacht Club Cove residents; therefore, you will be reserving the Yacht Club only for private use without intrusion.
3. No reservation may be made by any homeowner more than 90 days prior to the event. Functions, which are open to the entire Yacht Club Cove, will take precedence over private parties.
4. No reservations for private parties will be honored for Memorial Day, 4th of July or Labor Day including preceding weekend except for the 4th of July when this occurs mid-week.
 - a. During the Summer Season the Clubhouse will be available for rental by resident homeowners per request. Use of pool and spa is available only after 5 PM.
 - b. Yacht Club will be double locked by the lifeguard when she leaves during the summer. During the rest of the year homeowners may obtain a key from any member of the Board of Directors.
 - c. Maximum Capacity is 35 persons.
5. A fee of \$50.00, payable by check to the order of Yacht Club Cove Homeowner's Association, will be charged for the exclusive use of the Yacht Club. The fee of \$50.00, plus a separate check for \$70.00 Security Deposit, and a completed application form, should be given to the Management Office to approve/deny the request. If approved the Management Office will: post the reservation on the Master Activity Calendar. and keep on file. The fee of 50.00 is refundable up to 7 days before reservation date. The Security Deposit of \$70.00 will be kept with the application and will be returned or destroyed following inspection of the Yacht Club.
6. A member of the Yacht Club Cove Board of Directors, or Facility Manager, may at their discretion, inspect the Yacht Club while a party is in progress. Any damage noted during or after the occasion will be recorded by the Director, who will then take necessary action for repair or replacement of the damaged property, for which the security deposit will be applied and balance will be billed to homeowner. A copy of the documented damage and the actions taken for necessary repair or replacement shall be kept on file with the Yacht Club Cove Board of Directors.

7. Neighbors are not to be disturbed or annoyed in any way by loud, boisterous or obscene conduct or language. We would suggest the Yacht Club not be used for any purpose between the hours of 12:00 midnight and 8:00 AM.
8. **NO** parking in the Holiday Harbor Parking lot.
9. **NO** smoking in the Clubhouse.
10. Please leave the Clubhouse at least as clean as you found it. The cleaning supplies, broom, vacuum cleaner, and mop are in the utility closet.
11. The Yacht Club Homeowner granted the exclusive use of the Clubhouse must agree to:
 - a. Be personally present during the entire reserved time. Keep use of alcohol to a minimum.
 - b. Provide all of your own party supplies; do not use paper products belonging to the Association unless you replace.
 - c. Wash off tables, floors in kitchen and bathroom and vacuum carpet. Tidy-up kitchen.
 - d. Check ashtrays and chairs for lighted or smoldering material. Extinguish butts.
 - e. Deposit all trash in large trash bags provided by the homeowner and carry trash to your home for weekly pick-up service.
 - f. Shut off air-conditioning, if used. In winter turn heat down to 55 degrees.
 - g. Turn off stove and/or other equipment used.
 - h. Lock all doors; shut and lock all windows and screens.
 - i. Turn off all inside lights.
 - j. Turn off upstairs and downstairs fans.
 - k. Make sure your guests do not park their cars on the Yacht Club service road. They must use the guest parking area.
 - l. Only the 2 host cars (2) will be considered "service vehicles" for the party and may park on the service road turn-around for the duration of the party. Yacht club driveway is a fire lane and must be left clear.
 - m. Do not use Barbecue grills on Yacht Club deck. Use your own barbecue grill at the end of driveway. No commercial Barbecues!
 - n. Be held financially responsible for any damage, or extra cleaning, incurred as the result of abusive treatment to the Yacht Club or any of its contents during the period reserved. Leave Yacht Club as you found it (cleaning expenses incurred will be deducted from security deposit)
 - o. Please bring in your own garbage bags and remove garbage from community room when party is finished.
 - p. Be sure to lock-up and return the key promptly!