

Townhomes of Southern Hills Homeowners Association, Inc.

VARIANCE REQUEST APPLICATION

Return to:

Townhomes of Southern Hills HOA
PO Box 237
Pittsford, NY 14534
Phone: (585) 385-3331
Service@WoodbridgeGroupPro.com

Requested by:

Name: _____
Address: _____
Phone: _____
Date: _____
Email: _____

TO: The Board of Directors:

I request permission to make the following changes to the exterior of my townhome or to the guidelines set forth in the offering plan. I have included a) details on a pre-approved (please circle)

Retractable Awning

Replacement Windows

Storm/Screen Door

or b) details on other exterior changes, products and/or materials to be used, etc. PLEASE BE SPECIFIC and include a drawing with measurements. (Attach additional sheets if necessary).

Reason for request: _____

Length of Guarantee (if applicable) _____

Name of Contractor/Company performing work: _____

Contractor's certificate of insurance is attached or on file with Association:

_____ Yes _____ No

Homeowner's Signature _____

For Board of Directors' Use Only

_____ Approved _____ *Approved with Conditions (see attached) _____ Disapproved

Date: _____ Signature _____

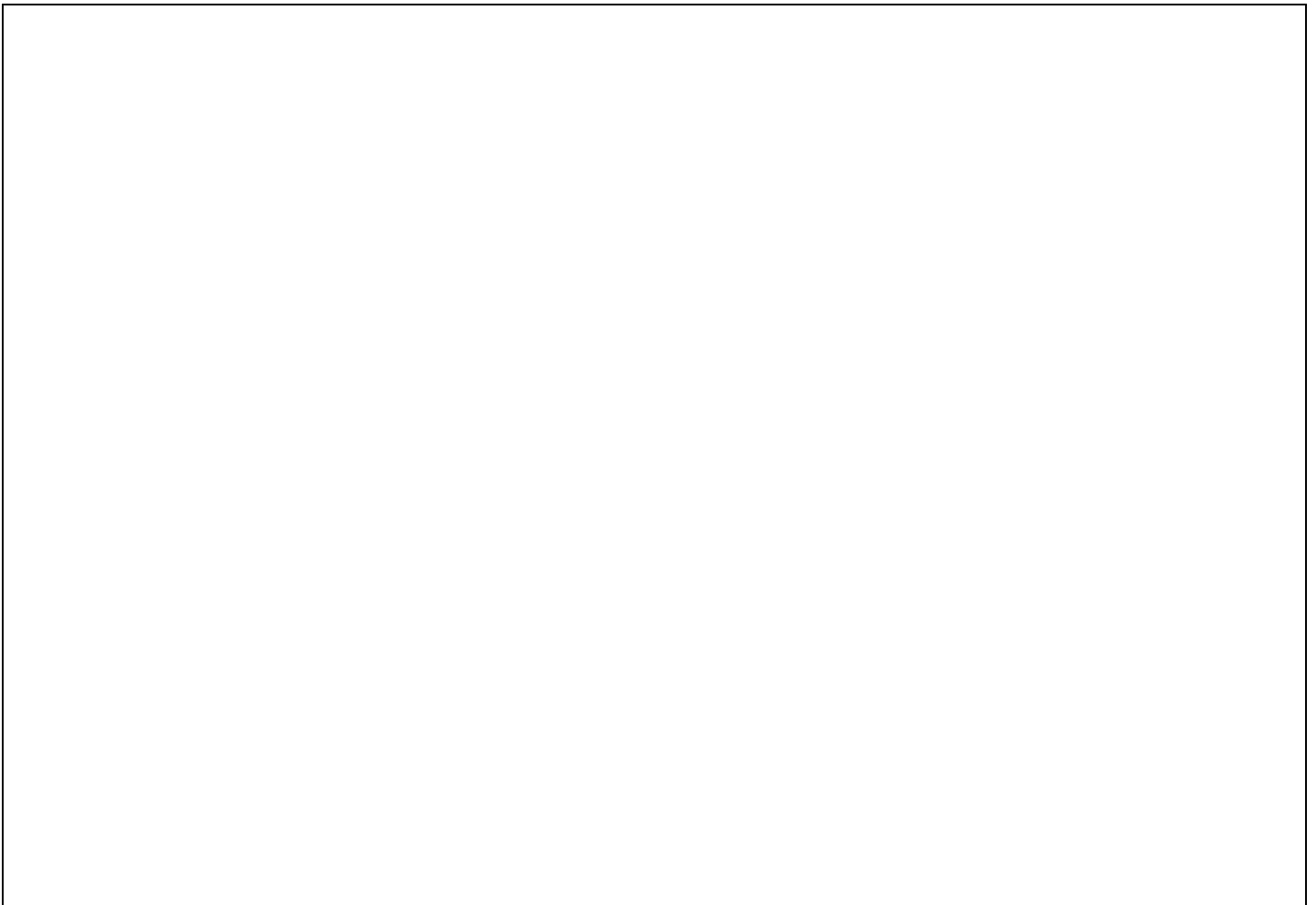
Date: _____ Signature _____

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Comments on final inspection by Board of Directors and/or property Manager:

- Addition must be to exterior only and must be of compatible architecture.
- Addition must be maintained by the Homeowner and is subject to inspection by the Association.
- Addition must not present a hazard to homeowners, guests, or workmen.
- Any damage to the building and grounds becomes the responsibility of the Homeowner for cost of repairs.
- The above guidelines are automatically transferred with Title.

Drawing of Proposed Addition:



Scale: _____