

Ridge Meadows Homeowners Assoc., Inc.

VARIANCE REQUEST

Return or Email to:

Woodbridge Group
P.O. Box 237
Pittsford, NY 14534
Email: service@woodbridgegroup.com

Requested By:

Name: _____
Address: _____
Phone: _____
Date: _____
Email: _____

To: The Board of Directors:

In accordance with the Ridge Meadows covenants, easements, charges, and liens (“declaration”) and the association rules and regulations I request your consent to make the following changes, alterations, renovations, additions and or removals to my unit or landscaping of my townhouse or to the common area of the community. I have attached a sketch of proposed changes, listed materials to be used, etc. (Please be specific. Extra sheets may be attached.)

Is this an amendment to a previous request? Yes No

If yes, the approximate date of previous request: _____.

I understand that under the declaration and the rules and regulations, the Board of Directors will act on this request and provide me with a written response of their decision. I further understand and agree to the following:

- No work or commitment of work will be made by me unit I have written approval from the Association
- All work will be done at my expense and all future upkeep will remain at my expense or a future homeowner’s expense
- All Work will be done expeditiously once commenced and will be done in a good workman-like manner by myself or a contractor
- All work will be done at a time and in a manner to minimize interference and inconvenience to other unit owners
- I assume all liability and will be responsible for all damage and or injury which may result from performance of this work
- I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work
- I will be responsible for complying with, and will comply with all applicable federal, state, and local laws; codes; regulations; and requirements in connection with this work, and I will obtain any and all necessary governmental permits and approvals for the work. I understand and agree that Ridge Meadows HOA, its Board of Directors, its agents and the committee have no responsibility with respect to such compliance and that the Board of Directors or its designated committee’s approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation, or governmental requirement

- I understand that a decision by the Board of directors is final
- If approved, Date work will start on or about: _____
- Name of contractor (company) who will do the work: _____

I have attached:

- Detailed Drawing to scale or blueprint of plans
- Copy of survey map (needed for patios, fences, and decks)
- Copy of Proposal from the contractor with detailed description of the work to be performed with product information ie... brochures, cut sheets
- Contractor's certificate of Liability insurance is attached or on file with the HOA Yes No
- Contractor's certificate of Workers Compensation attached or on file with the HOA Yes No

Any contractor who does not carry both Liability and Workers compensation will NOT be allowed to work on Ridge Meadows property

Homeowner signature: _____ Date: _____

For Board of Directors Use

Date: _____

- Approved as requested
- *Approved with Conditions (see below)

- Disapproved for the following reasons:

Signature: _____ Date: _____

Any work not started on or before _____ is not approved and later construction must be subject to re-submittal to the committee. All work must be completed within 120 days of project start

Comments on final inspection by Board of Directors and/or Property Manager:

